



## Volunteers Guidelines

- Every volunteer at any project has to avoid any act, action or public statement that may injure Epifanía's image and credibility as well as the project where they are working.
- In case of suffer an accident on the project or working as a volunteer, the project is responsible to take him/her to the closest medical attention but, the cost would be cover by the volunteer.
- Epifanía would not be responsible of any accident or disease outside the camp area or by no voluntary service duties.
- Transportation cost to get in and out the project would be cover by the volunteer.
- Lodging would be provided according to the project capacity, Accommodation maintenance and cleanness is the volunteer's responsibility Lodging would be similar to that provide to the personal at the park.
- Volunteer would be responsible for washing their dishes used during meal time.
- The volunteer has to return all the equipment use to work at the project.
- Alimentation would be providing according to the specific situation of the project, the quality would be the same provide to the staff members at the park. .
- At every circumstance volunteer have to keep a respectful and cordial relationship with his / hers partners and staff.
- Volunteer has to ask for permission and inform the project manager or volunteer coordinator about going out the project and time to expect to be back according to the case.
- The volunteer can not bring guests (family or friends) who are not authorizing at the area.
- Alcohol or any types of drugs are not allowed under any circumstance at any project.
- Sexual harassment or disrespectful situations towards volunteers or staff members would be cause the suspension of the service and the termination of the work agreement.
- The unfulfilled schedule and work duties would be caused the suspension of the service, anticipate retirement and disqualification of the service provide at the project.
- Be aware that there will be no refunds for food/accommodation if you decide to go on trips or leave early.